

**OLD COLLEGE LAWN TENNIS  
& CROQUET CLUB**  
Mini tennis and Junior Membership Leaflet



**Join in the fun.....  
2009**

## **Welcome to the 2009/2010 season.**

We hope this is an enjoyable and successful season for all our mini tennis and junior members.

### **History**

Old College, established in 1884, is one of the oldest Clubs in London and is open to juniors of every standard. It is a sociable Club with a wide range of activities.

### **The Club**

The Club is LTA affiliated and is run by a committee of volunteers. Parents are welcome and encouraged to take an active role at running the junior section. Parents are also asked to read and agree to the Club's Junior Charter which outlines the responsibilities of the Club, the LTA Licensed coaches and parents/guardians to ensure the welfare and protection of the children.

### **Mini tennis red level - no membership available**

Available for children from 3-8 years old. Initial enquiries should be made to the Head Coach.

### **Mini tennis (orange and green level) Membership**

Available for children from 8-10/11 years old playing at mini-tennis orange or green level. Initial enquiries should be made to the Membership Secretary or Head Coach. Application forms can be found in the Club house or on the website. Members may join at any time during the year.

### **Junior Membership**

Open to those aged from 8-18 years playing junior level tennis. Initial enquiries should be made to the Membership Secretary or Head Coach. Application forms can be found in the Club house or on the website. Members may join at any time during the year; subscription reductions apply for those joining after 1 September.

**Juniors at adult Advanced/Intermediate playing standard:** Juniors can be played up to and then granted an adult 'Intermediate' or 'Advanced' standard by Jon Modica. This then qualifies them to take part in adult events, use floodlights and book any of the courts. Floodlight tokens cost £4.00 for 1hr 15 min play. There is no floodlit play on Sunday or after 9pm on other days.

## **Coaching at Old College**

Coaching groups are arranged according to ability. The following gives a guide: Mini tennis red level, aged 3 – 8; mini tennis orange and green levels - aged 8 – 10/11; junior tennis aged 11 – 18 . Coaching can accommodate all ages and all standards.

**Mini Tennis Red level Coaching: no membership is available;** supervised group coaching sessions held term time only from 4.15 – 5.15pm Monday-Friday and Saturday mornings 8.30am. Enquiries should be made to the Head Coach.

**Mini Tennis Orange and Green levels Coaching: Mini-tennis membership is available**

supervised group coaching sessions held term time only from 4.15 – 5.15pm Monday-Thursday and Saturday mornings 9.30am

**Junior Term-time Coaching: Junior membership is available**

supervised group coaching sessions held term time only from 5.15 – 6.30 pm Monday-Thursday.

**FREE Club play sessions for all Mini Tennis and Junior MEMBERS ONLY.** From 4:15 – 5.30 pm. Supervised and managed by a Club coach. Will run during the Summer term and first half Autumn term. Subsidised by the Club.

**Holiday Coaching Camps:** Tennis Camps for all mini tennis and junior levels will be run during part of the Easter and summer holidays and some half terms. Details are e-mailed by Jon Modica prior to each holiday.

**Open Main Club Tournament:** open to mini tennis and junior members only. This involves having your name entered in a knockout or round robin draw to play against other members. The draw runs from the end of April until September. Finals will be played on Finals Day, 12 September.

Forms are available in the Clubhouse or on the website

***Note: Junior members who have been played up to adult Intermediate or Advanced standard (see J. Modica) can enter the Club Main Open Tournament for adults organized by Jenny Ritchie.***

**Finals Day (Seniors, Juniors & Mini tennis):** Saturday 12<sup>th</sup> September (if wet 19<sup>th</sup> September)

Come, participate & watch the Club finals for the adults, juniors and mini-tennis players. Fun for all. The Social committee will be organizing, BBQ, "TEA" etc.

**One day events/tournaments:** these will be organized during the year - please watch out for details closer to the times. Early booking recommended and appreciated as tournament format requires fixed number of attendees. Last minute cancellations and/or last minute requests to play are challenging for the organizer.

**Junior Academy:** Held Tuesdays and Thursdays after school from 5.15pm for performance players aged 11+. Enquiries should be made to the Head Coach.

**Teams:** Club teams for members in different age categories, from Mini tennis up to U18, are entered to the Surrey Leagues. Applications should be made to the Head Coach. Some squad coaching, sponsored by the Club, is available to team players.

**Private Coaching:** Private coaching is available all year round, from £25 for an individual session. We have 2 full time coaches & other part-time coaches. All are CRB checked.

**The Ropey Ladder:** Junior members are welcome to play in the Old College singles ladder – see ([www.ropeyladder.com](http://www.ropeyladder.com))

### **Hamptons International Old College Junior Open**

Forms available in the Clubhouse. LTA rating will be required, events held: Boys/Girls U18s, U16s, U12s, and U14s doubles. Organiser: Jenny Ritchie  
Details: TBA

### **L.T.A. Summer Postal Competition**

See tournament notice board in Clubhouse for details and how to enter the Surrey County Lawn Tennis summer boys / girls singles, U10, U12, U14, U16's. Entry fee £3.

## **Club Facilities**

### **Booking Courts – MEMBERS ONLY**

**Mini-tennis:** can book court 7 **only** and must be under adult supervision during the whole playing time and while on the premises.

**Juniors** can book Court 7 daily and Saturday pm, and Courts 6 or 7 on Sundays.

To book, fill in your name on the booking sheets on the notice-board in the Clubhouse. You can of course just turn up and play on these courts if free. If you turn up on Sat. pm or Sunday, you might consider filling in the booking form before you start so you have the court for at least an hour. There is no charge for booking or playing on these courts.

Junior members played up to adult Intermediate/Advanced standard by Jon are eligible to book any of the courts.

### **Clubhouse**

Modern Clubhouse - WC, showers, kitchen, TV

A pay phone is available for players to use. Tel: 020 8693 3511. Note, this phone is left unattended and messages are not collected.

A bar selling soft drinks and small snacks is open on occasion.

### **Visitors**

You are welcome to bring non-members to play for a visitor's fee - £2 for another junior/mini or £4 for an adult guest. No more than five visits per year per guest, please. Please enter your name and the visitor's name in the black book which is kept by the pay-phone. EITHER pay a committee member - (they should sign/initial the book to confirm that you have done so) OR, pay when you renew your sub.

### **Club Members Telephone Directory**

Contact phone numbers for members is kept in the Clubhouse in a locked cabinet on the microwave. The number is available on joining (It is the same as the door entry code).

### **Payments to the Club**

For payments to the Club, please ensure that cheques are made out to OCLT&CC and not the coaches.

### **\*\*CAR PARKING:**

**You may park on the pavement in the designated bays outside the Club within the dotted lines. Please try to park on the Club side of the road. In all cases, other than where indicated please note that YOU ARE ADVISED NOT TO PARK WITH YOUR CAR WHEELS ON THE PAVEMENT - this is an offence day or night and Wardens pass the Club regularly \*\***

**Junior Charter – to be read by the parents/guardians of ALL those under 18 who attend the club for coaching or as a member**

**Please read the Charter overleaf. It details the limits to supervision at the Club by the Club and the Coaches and what the Club expects of you.**

## Junior Charter

### **The Club will:**

1. Aim to ensure that junior players receive even-handed treatment alongside other members.
2. Provide a safe playing environment, as far as it is able, e.g. well maintained facilities, courts and fencing.
3. Provide shelter in poor weather conditions in the Clubhouse as well as give access to fresh drinking water when in coaching sessions, although own drinks recommended.
4. Ensure, as far as it is able, that the Club Tennis Coach, coaching assistants and other carers are of good character. All will be required to complete a Child Protection Self-Declaration Form (approved by the LTA) or preferably have a full CRB check. In addition, the Coach, apart from demonstrating good technical and teaching skills, will have, or be working towards, a minimum of the LTA's tennis Development Coaching Award (DCA) and preferably a full LTA coaching license.
5. Provide a well-stocked first aid kit for the use of the coaches who will have undertaken a first aid course.
6. Through its affiliation with Surrey County LTA have third party liability insurance. Details are on the Club notice board.
7. Keep lost property in the Clubhouse for 6 months. Items not claimed will then be given to charity.

### **The Coaches will:**

1. Be responsible for providing, as far as he/she is able, a safe environment for all children in accordance with LTA guidelines; and developing the tennis playing skills of junior and mini tennis players.
2. The Head Coach will work with the Club to arrange how coaching sessions are managed and how tennis assistants are used. What does this mean?
3. Adhere to the LTA's Code of Ethics and Conduct.
4. Keep up-to-date with tennis coaching techniques and other appropriate skills by attending selected courses and seminars.
5. Maintain a register of attendance for coaching sessions and an accident/incident register
6. Have a policy of insurance to cover coaching activities.
7. In addition to coaching, arrange in conjunction with the Club, internal and external competitive junior and mini tennis and manage players' requirements for National Ratings.
8. Set a good example to junior and mini tennis players in terms of conduct, including language and clothing.
9. Raise any concerns over the behaviour of a child with a parent/guardian when there seems to be an ongoing problem.
10. Have the right to exclude a child from any lesson if the child continues to disrupt the lesson for other children in the group.

### **Parents are asked to:**

1. Inform the Coach of any medical conditions or other restrictions they should be aware of in relation to their children and tennis.
2. Deliver and collect their child/children punctually at the appointed coaching session times. The Coach will do his/her best to look after children if parents are late but he/she cannot take any responsibility for children before and after their allotted coaching time. In the case of emergency please contact the coach or another parent
3. Check the date and times of coaching courses and not leave a child unattended at the Club unless and until there is a coach on site. Unforeseen circumstances may delay a coach.
4. Keep the Junior Committee Membership secretary aware of any change of address and contact telephone numbers.
5. Provide their children with appropriate clothing (light rain jacket can be helpful), shoes and OCLT&CC shoe tag, sun block protection, and, yes, a tennis racket!
6. Provide their children with appropriate food and drink to cover the time of the tennis session. Outside coaching hours, remember that the Clubhouse may not be open. No drinks should be taken on court in a glass container.
7. Encourage their children to respect the Club, coaches, carers, property and other members at all times and to create and maintain an harmonious, friendly and fruitful relationship.
8. Encourage their children to help keep the courts and premises tidy by collecting the balls and removing their rubbish.
9. Accompany young children, or arrange for another adult to do so, outside the managed coaching session. Recognise that, whilst the Club encourages juniors to play, they do not and cannot provide supervision of children outside of the managed coaching sessions. Juniors have priority on Court 7 and may use other courts during the weekday if free, but they do so at parents'/guardians' sole risk (matches and fixed sessions take priority).
10. Assist the Club by ensuring that Club subscriptions and coaching fees are paid promptly. However, if there is a financial problem please discuss with the Coach, the Membership Secretary or another Club committee member.

## **Contact details**

### **Old College Lawn Tennis & Croquet Club**

10 Gallery Road  
London SE21 7AB  
[www.oldcollege.co.uk](http://www.oldcollege.co.uk)

Jon Modica, **Head Coach**  
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Hamid Irshad, **Coach**  
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[hamid.irshad@ntlworld.com](mailto:hamid.irshad@ntlworld.com)

Maria Szekely, **Tennis Manager**  
0208 244 7818  
[mariaszekely@hotmail.co.uk](mailto:mariaszekely@hotmail.co.uk)

Jenny Ritchie, **Referee**  
[jennypritchie@poolpike.co.uk](mailto:jennypritchie@poolpike.co.uk)

Eleanor Glenday, **Child Protection**  
07720711510  
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Old College Lawn Tennis Club may need to change arrangements/scheduled events from time to time in order for the Club to keep running smoothly. Please look in the Club-house for notices/ up-to date information and check with relevant people before events. Thank-you.