

# Old College LT& CC

## Junior Charter

### **The Club will:**

1. Aim to ensure that junior players receive even-handed treatment alongside other members.
2. Provide a safe playing environment, as far as it is able, e.g. well maintained facilities, courts and fencing.
3. Provide shelter in poor weather conditions in the Clubhouse as well as give access to fresh drinking water when in coaching sessions, although own drinks recommended.
4. Ensure, as far as it is able, that the Club Tennis Coach, coaching assistants and other carers are of good character. All will be required to complete a Child Protection Self-Declaration Form (approved by the LTA) or preferably have a full CRB check. In addition, the Coach, apart from demonstrating good technical and teaching skills, will have, or be working towards, a minimum of the LTA's tennis Development Coaching Award (DCA) and preferably a full LTA coaching license.
5. Provide a well-stocked first aid kit for the use of the coaches who will have undertaken a first aid course.
6. Through its affiliation with Surrey County LTA have third party liability insurance. Details are on the Club notice board.
7. Keep lost property in the Clubhouse for 6 months. Items not claimed will then be given to charity.

### **The Coaches will:**

1. Be responsible for providing, as far as he/she is able, a safe environment for all children in accordance with LTA guidelines; and developing the tennis playing skills of junior and mini tennis players.
2. The Head Coach will work with the Club to arrange how coaching sessions are managed and how tennis assistants are used. What does this mean?
3. Adhere to the LTA's Code of Ethics and Conduct.
4. Keep up-to-date with tennis coaching techniques and other appropriate skills by attending selected courses and seminars.
5. Maintain a register of attendance for coaching sessions and an accident/incident register
6. Have a policy of insurance to cover coaching activities.
7. In addition to coaching, arrange in conjunction with the Club, internal and external competitive junior and mini tennis and manage players' requirements for National Ratings.
8. Set a good example to junior and mini tennis players in terms of conduct, including language and clothing.
9. Raise any concerns over the behaviour of a child with a parent/guardian when there seems to be an ongoing problem.

10. Have the right to exclude a child from any lesson if the child continues to disrupt the lesson for other children in the group.

**Parents are asked to:**

1. Inform the Coach of any medical conditions or other restrictions they should be aware of in relation to their children and tennis.
2. Deliver and collect their child/children punctually at the appointed coaching session times. The Coach will do his/her best to look after children if parents are late but he/she cannot take any responsibility for children before and after their allotted coaching time. In the case of emergency please contact the coach or another parent
3. Check the date and times of coaching courses and not leave a child unattended at the Club unless and until there is a coach on site. Unforeseen circumstances may delay a coach.
4. Keep the Junior Committee Membership secretary aware of any change of address and contact telephone numbers.
5. Provide their children with appropriate clothing (light rain jacket can be helpful), shoes and OCLT&CC shoe tag, sun block protection, and, yes, a tennis racket!
6. Provide their children with appropriate food and drink to cover the time of the tennis session. Outside coaching hours, remember that the Clubhouse may not be open. No drinks should be taken on court in a glass container.
7. Encourage their children to respect the Club, coaches, carers, property and other members at all times and to create and maintain an harmonious, friendly and fruitful relationship.
8. Encourage their children to help keep the courts and premises tidy by collecting the balls and removing their rubbish.
9. Accompany young children, or arrange for another adult to do so, outside the managed coaching session.
10. Recognise that, whilst the Club encourages juniors to play, they do not and cannot provide supervision of children outside of the managed coaching sessions. Juniors have priority on Court 7 and may use other courts during the weekday if free, but they do so at parents'/guardians' sole risk (matches and fixed sessions take priority).
11. Assist the Club by ensuring that Club subscriptions and coaching fees are paid promptly. However, if there is a financial problem please discuss with the Coach, the Membership Secretary or another Club committee member.

